



Position: TCS After Care Team Assistant

Hours: Approximately 3:00 p.m. – 5:45 p.m. Monday to Friday

Reports to: After Care Coordinator

General Responsibilities:

Plan for and provide a quality, dynamic after-school program experience for an assigned grade level of students. Establish a secure, loving environment where children feel special, safe, and engaged. Provide support to and collaborate with the After Care Team Leader.

Qualified applicants must be able to:

- demonstrate Christian character and serve as a role model for students
- positively engage with students at all times
- collaborate with assigned After Care Team Leader and other After Care staff
- enthusiastically lead indoor and outdoor age-appropriate activities
- efficiently employ classroom management techniques and prepared to implement appropriate student discipline as needed
- communicate any student concerns to the After Care Coordinator in a timely manner
- facilitate a quiet homework time and provide homework assistance
- be alert and manage safety issues
- professionally manage radio communication for student pick-up
- communicate with parents in a respectful and courteous manner

Qualifications:

- 17 years of age or older
- Experience with after-school and extracurricular activities preferred