



106 E. Church Street
Orlando, Florida 32801
407-849-1665

Bridge Instructional Specialist

Position: Bridge Instructional Specialist

Reports to: Director of The Bridge and Student Support

Qualifications

The ideal Bridge Instructional Specialist will:

- Professes a saving faith in Jesus Christ as Lord and Savior and accepts the authority of scriptures as a guide for faith and living
- Model Christian character in speech and actions
- Align with the school's defining characteristics
- Hold a Bachelor's degree, or higher, in education from an accredited college/university
- Have earned Associate-level Orton-Gillingham certification, and commit to becoming a Fellow; Fellow level preferred
- Possess a minimum of (5) years of exemplary classroom teaching experience and support for children with learning differences
- Experience observing teachers and providing feedback
- Be proficient in the understanding of children with dyslexia and related learning differences
- Express highly effective verbal and written communication skills
- Evidence superior planning, organization, and time management skills
- Demonstrate creativity and flexibility in planning and delivery of instruction

Job Responsibilities

The Bridge Instructional Specialist will:

- **Instructional Materials:** Evaluate and continue to develop the Bridge Orton-Gillingham (OG) scope and sequence; Create instructional materials that align with skill progressions and accommodate the needs of diverse learners; Work with the Director of The Bridge and Curriculum Specialist to identify and procure curriculum and instructional materials; Organize and distribute Bridge instructional resources
- **Teacher Mentorship:** Serve as the academic leader of The Bridge; Plan and model instructional strategies, activities, materials, and technology that reflect an understanding of the dyslexic learner, the Orton-Gillingham approach, and individual student needs; Support teacher certification through the Orton-Gillingham Academy (OGA) levels; Guide teachers in implementing a scope and sequence and



selecting appropriate instructional materials; Complete classroom walkthroughs and observations to support student and teacher growth

- **Professional Development:** Assist the Director of The Bridge in planning and providing orientation for new Bridge teachers; Assist the Academic Office in planning and providing ongoing professional development for faculty; Stay up-to-date on current research related to learning differences and instructional practices through various professional development opportunities, including conferences, webinars, reading, and online forums
- **Assessment & Data Analysis:** Assist in the admission process for prospective Bridge students (e.g., review student evaluations, organize shadow days, administer informal assessments, analyze student data); Select and utilize informal assessments to evaluate student strengths and weakness and monitor student progress, specifically in the areas of reading, writing, and math; Lead the Bridge teachers in analyzing and using data from informal assessments to design instruction
- **Student Records:** Lead the Bridge teachers in organizing and maintaining student academic records; Organize and communicate report card expectations and deadlines to Bridge teachers; Input skills into the school's Student Information System (SIS)
- **Collaboration & Communication:** Meet with the Director of The Bridge regularly to discuss and support goals for The Bridge; Collaborate with the Curriculum Specialist; Establish and maintain positive relationships and communications with Bridge teachers; Create and cultivate relationships with like minded organizations and schools (e.g., local professionals, OGA contacts, Association of LD Schools)
- **Accreditation:** Monitor and support OGA accreditation timeline

Key Competencies

- Work cooperatively and collaboratively with all colleagues
- Commit to constantly improve
- Display flexibility and adaptability in responding to new situations and expectations and present a positive attitude and helpful demeanor
- Demonstrate self-motivation and initiative
- Possess a high energy level, physically, mentally and emotionally
- Exhibit attention to detail in organization and planning