



Job Description

Position: Bus Monitor

Responsible to: Transportation Coordinator

A TCS Teacher/Staff Exhibits:

- A deep faith in Jesus Christ as Lord and Savior and acceptance of the authority of Scriptures as a guide for faith and living
 - Actively pursues spiritual growth through personal devotions, Bible study, church involvement, etc.
- Understand and actively support The Christ School mission, vision, and defining characteristics
- Proficiency in GoogleSuite (docs, sheets, gmail, calendar)
- Highly effective verbal and written communication skills
- Must be able to effectively traverse possibly uneven ground
- Must be able to ascend/descend multiple flights of stairs and transport about 10-15 pounds

Job Description:

General Responsibilities: The Christ School is seeking a responsible and caring Bus Monitor for the upcoming 2025-2026 school year. The Bus Monitor will ride our daily transportation route between The Christ School (TCS) and Lake Nona, ensuring the safety and well-being of students while supporting a smooth and efficient travel experience.

The specific responsibilities include:

- Riding the school bus each morning and afternoon on the designated TCS to Lake Nona route.
- Supervising student behavior to ensure a safe and respectful environment during transit.
- Assisting younger students with boarding, seating, and exiting the bus.
- Communicating effectively with the bus driver, school personnel, and parents as needed.
- Maintaining attendance logs and reporting concerns or incidents to school administration.
- Enforcing bus safety rules and The Christ School's standards of conduct.

- Providing basic first aid in case of minor incidents (training provided, if needed).
- Serving as a positive, supportive, and caring representative of The Christ School.

Morning Shift:

- Arrive at the designated bus location by **6:30 AM**
- Ride to Lake Nona pickup location and return to TCS by **8:00 AM**

Afternoon Shift:

- **Monday, Tuesday, Thursday, Friday:** 3:15 PM – 4:45 PM
- **Wednesday (early dismissal):** 2:30 PM – 4:00 PM

Required Qualifications:

- Previous experience working with children.
- Patience, attentiveness, and a calm demeanor.
- An ability to maintain authority while remaining kind and respectful.
- Consistent attendance and punctuality are essential for this position.
- A Commitment to the mission and values of The Christ School.

Physical Requirements

- Must have the ability to sit and stand for extended periods of time
- Physical agility to lift up to 25 pounds
- Ability to bend, to stoop, to sit on the floor, to climb stairs, to walk, and to reach overhead

Special Requirements

- Employment is conditional upon the successful completion of a background investigation.
- First Aid and CPR certification within the first 90 days of employment. (Can be provided by employer)

Interested candidates are invited to submit electronically a cover letter expressing the reasons for their interest in the position, a current résumé, and a statement of faith.